



120 W. Whitesbog Road #34
Browns Mills, NJ 08015
(609) 893-4646 Fax: (609) 893-8297
WhitesbogEvents@gmail.com
www.whitesbog.org

Dear Potential Blueberry Festival Participant,

We here in Historic Whitesbog Village are looking forward to another great year celebrating the blueberry. As you may be aware, 2016 was our centennial celebration and we had a host of new volunteers join us and have quite a few new plans in the works for this year's festival to improve over last year. In keeping with tradition, the 2017 Blueberry Festival will be held the last Saturday of June and we will be extending the festivities to include Sunday as well! That means that our **34th Annual Blueberry Festival will be held June 24th & June 25th, 2017 from 10 a.m. to 4 p.m.** (Rain or Shine).

Due to a high volume of interest in participating in this year's festival, we want to encourage you to register early to ensure your acceptance into the festival. We do limit the number of participants to ensure that it is a successful event, therefore we do ask that if you wish to join us, you register early. Should you have any questions about the Blueberry Festival, please check our website first (www.whitesbog.org) or email us at WhitesbogEvents@gmail.com

You will find attached an application to be a participant, please return it along with your payment and necessary information. As in previous years, we do limit craft vendors to the selling of homemade arts and crafts, so while submitting your application, please list the types of products you make and wish to sell. Also, food vendors are not permitted to sell baked goods, ice cream and hot dogs.

It is important that you adhere to your approved list/menu and we respectfully request that you sell only those items you are approved to sell in order to be fair to the other vendors at the festival. Thank you!

We sincerely hope you will join us at the 34th Annual Whitesbog Blueberry Festival on Saturday, June 24, 2017 & Sunday June 25, 2017!

Sincerely,

Caroline Weigle
Festival Vendor Coordinator

Whitesbog Preservation Trust
34th ANNUAL WHITESBOG BLUEBERRY FESTIVAL
2017 Exhibitor and Vendor Applications

- Sponsor:** Whitesbog Preservation Trust
- Location:** Historic Whitesbog Village, Brendan T. Byrne State Forest, Pemberton Township, Route 530 (mile marker 13) Browns Mills, NJ 08015
- Date/Time:** Saturday, June 24, 2017 & Sunday, June 25, 2017 (rain or shine)
- Set-up:** 7:00 a.m. to 8:45 a.m. You must be unloaded and parked in the vendor lot by 8:30 a.m., or you will be required to park in remote parking. There will not be shuttle buses until 10:00 a.m.
- Festival:** 10:00 a.m. to 4:00 p.m.
- Terms:** We are only accepting two day exhibitors and vendors at this time. A check for \$125, along with a photograph of items to be sold must be enclosed with this application for exhibitor space, \$250 for gourmet food and \$500 for food vendor spaces with a menu. Qualifying non-profit exhibitors will have their space fee waived. Crafters, artists, antique dealers & upcycle-ists are juried with spaces assigned accordingly, on a “first come, first served” basis. If accepted, a generous 10 x 10 foot space will be reserved for exhibitors and a space applicable to your size for food vendors at the festival. Checks will be returned with all rejected applications.

When submitting your application, please list all the types of products you make and create and wish to sell. Only HANDCRAFTED, ARTIST, UPCYCLED & ANTIQUE items will be approved. No commercially manufactured/resale/ items and no reproductions will be accepted. Please submit photos of your craft/samples of your art along with the application, artists may include a bio for inclusion in promotional material. Food vendors must include a sample menu.

In recent years, we have had an issue with too many exhibitors selling the same types of products. To eliminate this problem, we will be limiting certain product lines and strictly enforcing the sale of preapproved items only. You will not be able to add or substitute products without written approval from the Festival Coordinator. If a product line or item is said to be full and closed, approval will be denied. If a food vendor submits for an item that is full, approval of their remaining menu items will be contingent upon the removal of said item from your menu.

If, on the day of the festival, an item is set-up which has not been previously approved, you will be required to remove those items or products from your table or asked to leave. Set-up maps, parking passes and space assignments will be mailed three weeks prior to the festival. Your application packet and check or money order MUST be received no later than April 1, 2017 to be included in the program and advertising. Thank you and we look forward to your participation!

Whitesbog Preservation Trust

34th ANNUAL WHITESBOG BLUEBERRY FESTIVAL

Saturday, June 24, 2017 AND Sunday, June 25, 2017

2017 Crafter/Artist/Antique/Upcycled/Non-Profit Exhibitor Application

Please print this page (3), hold harmless (5) and return it with your photographs and check by April 1, 2017

NAME _____

TRADE NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

EMAIL _____ WEBSITE _____

PHONE _____ CELL _____

TYPE OF CRAFT/ART _____

Artists, please attach a bio for promotional materials to your application. **Fees are waived for qualified non-profit organizations.**

The undersigned exhibitor hereby applies for exhibition space at the above named show. The exhibitor agrees to comply with all terms and rules set forth by Whitesbog Preservation Trust, including, but not limited to, assignment of exhibitor space, parking terms and time frames. The exhibitor agrees to fulfill all municipal, state and federal requirements, if any, in connection with all sales made. In addition, the undersigned exhibitor agrees to indemnify, protect, and hold harmless the show sponsor, the Whitesbog Preservation Trust, Inc., their members, officers, employees, agents, and representatives for any personal injury, property loss or damages of any nature suffered by any person as a result of the operation of the show sponsors or the exhibitors. The exhibitor understands that the space fee is not refundable following assignment.

Exhibitor's Signature

Date

Whitesbog Preservation Trust

34th ANNUAL WHITESBOG BLUEBERRY FESTIVAL

Saturday, June 24, 2017 AND Sunday, June 25, 2017

2017 Food & Gourmet Food Vendor Application

Please print this page (4), hold harmless (5) and return it with your current license, certificate of insurance and check by April 1, 2017

NAME _____

TRADE NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

EMAIL _____ WEBSITE _____

PHONE _____ CELL _____

MENU _____

SPACE SIZE REQUESTED: _____

The undersigned vendor hereby applies for vending space at the above named show. The vendor agrees to comply with all terms and rules set forth by Whitesbog Preservation Trust, including, but not limited to, assignment of vendor space, parking terms and time frames. The vendor agrees to fulfill all municipal, state and federal requirements, if any, in connection with all sales made. In addition, the undersigned vendor agrees to indemnify, protect, and hold harmless the show sponsor, the Whitesbog Preservation Trust, Inc., their members, officers, employees, agents, and representatives for any personal injury, property loss or damages of any nature suffered by any person as a result of the operation of the show sponsors or the vendors. The vendor understands that the space fee is not refundable following assignment.

Vendor's Signature

Date

*Note: Please make sure you apply for your Fire Inspector Cooking Vendor permit through the RIMS system. For questions on the process email David.Lesser@dca.nj.gov directly or call his office at 609-633-6132.

HOLD HARMLESS AGREEMENT FORM

This form is required by the Whitesbog Preservation Trust when any event at Historic Whitesbog Village is scheduled. Please sign and date the form and return it along with your application to:

Whitesbog Preservation Trust at 120 W. Whitesbog Road #34, Browns Mills, NJ 08015

If you have any questions, regarding this form, please contact the Festival Committee at WhitesbogEvents@gmail.com or 609-893-4646. Thank you.

In consideration for permission to participate as part of the 34th Annual Blueberry Festival, sponsored by the Whitesbog Preservation Trust, being held on June 24 & 25, 2017, all festival participants must sign and submit this form. The undersigned participant agrees to indemnify, hold harmless, defend, release, and forever discharge the Regents of Whitesbog Preservation Trust, its officers, agents, employees and any person or persons under its direction and control from, and waive any and all responsibility of expense (including costs and attorneys' fees), loss or damage of any kind whatsoever imposed by law upon the Whitesbog Preservation Trust for damages because of bodily injury, including death at any time resulting there from, sustained by a person or persons, or on account of damages to property, including loss of use thereof, arising out of or in consequence of the permission herein granted, provided such injury to persons or damage to property results from and is caused by the negligent or willful acts or omissions of the participant, its officers, agents, employees, or any person or persons under its direct supervision and control.

Participating Organization (print)

Mailing Address

City

State

Zip Code

Organizations Telephone

Email Address

Individual's Name (Print)

Signature

Date

Individual's Phone Number

Email Address

Please copy this form and submit one for each participating individual. Parking passes will only be issued when all forms are submitted and on file.

HISTORIC WHITESBOG BLUEBERRY FESTIVAL EXHIBITOR RULES & REGULATIONS

Exhibitors shall arrive for set-up no earlier than 12pm and no later than 7pm on Friday, June 23, 2017 and not before 7am on Saturday June 24 and Sunday June 25, and no later than 8:30am, June 24 & June 25, 2017. YOU MUST ARRIVE WITH YOUR PARKING PASS AND PROCEED TO YOUR SPACE AFTER CHECKING-IN WITH THE COORDINATOR. SPACES ARE PRE-ASSIGNED. Please attempt to be present for Friday set-up if possible, as this greatly alleviates congestion Saturday morning. All vehicles MUST be removed from show ground selling areas by 8:30am both days of the festival. We cannot promise specific spaces. Please be patient & cooperate during set-up. This festival is run entirely by VOLUNTEERS. THIS IS "RAIN OR SHINE", THERE IS NO RAIN DATE. SPACE FEE IS NON-REFUNDABLE. THERE WILL BE NO REFUNDS OF SPACE FEE FOR ANY REASON.

Exhibitors must display and sell ONLY the items they were juried in with. Food vendors may sell only those items approved. YOU MAY NOT SELL HOT DOGS, BAKED GOODS, OR ICE CREAM. Food vendors must comply with all local, county and state (state inspection of food) regulations concerning food sales, carry appropriate liability and product liability insurance, and PROVIDE PROOF THEREOF to the Festival Committee.

CRAFTS MUST BE HANDCRAFTED BY EXHIBITOR. Buy/sell of imported merchandise is NOT acceptable, and will not be tolerated. Antique Dealers must show original and or collectables, not reproductions. Items considered inappropriate in the opinion of the Festival organizers are not allowed, and exhibitors of such merchandise will be asked to leave, forfeiting their space fee. Decisions of the Festival Committee are final. No foodstuffs of any kind are allowed to be sold, excepting by approved Food Vendors, this includes baked goods. The Festival Committee reserves the right to require the removal of any item for sale that in their opinion is not acceptable. We will have a small committee conducting on-site jurying both days of the show to avoid problems that arose in 2016.

All vertical racks, tents, and canopies and all other displays MUST be staked down or otherwise taken care to be safely erected. All crafters, antique dealers, food, artists, upcyclists must have a canopy/tent. THINK SAFETY! The Safety Committee will be conducting a survey of the booths Saturday morning.

Exhibitors MUST stay until the end of the Festival each day. It is dangerous to attempt to maneuver out of the Festival grounds during the event. In case of emergency necessitating your leaving early, please see the Festival Committee. Booth spaces for crafters and artists are a generous 10ft x 10ft. No exhibitor shall park vehicles within selling spaces. All vehicles must be unloaded at the space and immediately moved to the designated parking areas. ONE PARKING SPACE FOR EACH SPACE RENTED WILL BE ISSUED TO EXHIBITORS, ADDITIONAL VEHICLES MUST PARK IN THE REMOTE PARKING LOT AND PURCHASE A PARKING PASS. Exhibitors must stay within their allotted space. Do not block pedestrian traffic. Do not park in designated emergency exits and walkways. Traffic flow is essential for both SALES and SAFETY.

EXHIBITORS MUST TAKE THEIR TRASH HOME WITH THEM!! We have limited capabilities to accommodate trash. Do not leave cardboard boxes, bags, etc.... Take them with you! There is NO electric available for Food Vendors at their space. Food Vendors must provide electric for themselves if needed. All booth spaces must be clean and free of all debris & garbage at the end of the Festival, or the exhibitor at that booth space will not be invited to future events. **FOOD VENDORS MUST TAKE ALL COOKING OILS AND GREASE HOME WITH THEM.**